

Looe Community Academy

*A Specialist College for the Performing Arts,
Maths and Computing*
Sunrising, East Looe, Cornwall, PL13 1NQ
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Email: enquiries@looe.cornwall.sch.uk

Our Ref: HJ/HWI

10 June 2013

Dear Parent/Carer

Transition into Year 7 Induction Day and Evening – Wednesday 26 June 2013

Further to my letter dated the 23 April 2013, I am writing to remind you about our Year 6 Induction Day on Wednesday 26 June 2013 at 8.40am.

The purpose of this visit is to introduce your child to his or her tutor group peers and to some of the staff who will be working with them. In addition, it enables each student to have a closer look at the school and its routines. Normal primary school uniform should be worn.

Lunch will be available and we suggest your child brings about £2.75 or a packed lunch. Weather permitting, outdoor games may be part of the programme, therefore shorts, a T-shirt and suitable footwear should be packed; pens and pencils will also be required. We have arranged with our school buses to bring primary pupils in from the normal village bus stops, and return them at the end of the day when school finishes at 3:10pm. Alternatively, you may prefer to make your own transport arrangements. From 3.30pm to 6pm Mr Damerell (Deputy Headteacher) and Mrs Watkins (Leader of Learning for Year 7) will be available to discuss any matters concerning your child's schooling.

I would also like to remind you that a Parents'/Carers' Induction Evening will also be held on Wednesday 26 June. My presentation will begin at 7pm in the Main Hall, your child is also welcome to attend, however I would request that children sit with their parents/carers during the formal presentation. This will be followed by information from my Senior Leadership Team, an opportunity to meet key staff, to ask questions and be informed about the uniform. You will also be given a handbook detailing the Academy's procedures and routines.

Enclosed with this letter you will find the Academy's admission form; we would be grateful if you would complete and return to us in the pre-paid envelope enclosed as soon as possible.

Also enclosed for your convenience, you will find a free school meals application form, which we would be grateful if you would complete, if you are eligible. I am aware that some families do not claim free school meals, which they may be entitled to. The Government's Pupil Premium means that the school will receive £623 for each child who is eligible for free school meals, even if your child chooses not to take up the free school meal offer. This money will help us to support children

Headteacher: Miss
H.R. Jenkins BSc



with additional resources. You may wish to post this directly to New County Hall, Truro, alternatively if you return it to school; we will forward it on your behalf.

We are delighted to launch the Looe Community Academy Summer School this year which will be coordinated by the Assistant Headteacher, Mrs Helen Casson. The Summer School will run from 19–23 August. The week will be an opportunity for your son/daughter to meet other Year 6 students, explore the school and local community and prepare for the Autumn Term. Please complete the below reply slip to indicate your interest and further details will be sent to you nearer the time.

If we can be of any assistance at this time please do not hesitate to contact us and we very much look forward to welcoming you and your child.

Yours faithfully



Miss H Jenkins
Headteacher

Enc Admission Form
 Free school meals application form
 Pre-paid envelope

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Looe Community Academy
Summer School – 19-23 August 2013, FAO Mrs Helen Casson

Please send information about the Summer School to:

Name of Parent/Carer Child's name

Address

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