

Looe Community Academy

Schedule of Community Charges (to 31 August 2012)

Purpose

Looe Community Academy Trust (the Academy) is constantly seeking to promote and encourage community, social, educational and sporting diversity through the use of its facilities. As a charitable trust, the Academy's charges are constantly reviewed and are aimed at recovering costs and receiving contributions to maintain, repair and replace the facilities and equipment.

This Schedule reflects the standard charges for established activities, though it is possible to arrange a specific quote from the Business Manager for new, special or non-standard activities.

Decisions to waive charges are only made in extreme circumstances and only by the Headteacher, as the waiver of income amounts to an expenditure by the Academy and needs to be approved accordingly. All waivers, regardless of value, will be formally recorded and lodged with the Finance Officer for audit purposes.

Points of contact

For all room and hall bookings, please contact Trevor Frasle, Site Manager on 01503 262625 in the first instance.

For all sports and adventurous activities, please contact Stan Minnette, Sports and Community Development Officer on 01503 264665 in the first instance.

VAT

The Academy has elected to not register for VAT, therefore VAT cannot be charged on services provided.

Review

This Schedule will be reviewed at least annually and as required to remain relevant. The next scheduled review will be July 2012 to set the charges for the Academy's financial year starting 1 September 2012.

Adoption

This Policy was adopted by the Governing Body on 19 March 2012.

Annex:

- A. Schedule of Charges.

Annex A Schedule of Charges to 31 August 2012

| Facility | Period | Price | Additions | Period | Price |
|--|------------------|-------|---|-----------------|-------|
| Rooms including classrooms, dance, drama and music rooms | | | | | |
| up to | 2 hours | £12 | | | |
| | 3 hours | £16 | | | |
| | 4 hours | £20 | | | |
| Main hall | | | | | |
| Weekdays between 5:00pm and 10:00pm | per hour | £20 | Chairs | per hour | £6 |
| At all other times | per hour | £23 | Chairs | per hour | £6 |
| Performances: 2 or more consecutive days | per performance | £45 | Chairs | per performance | £10 |
| | | | Additional staging | per performance | £30 |
| | | | Lighting and/or sound systems including technical support | per hour | £25 |
| (Special performance package options can be negotiated separately with the Academy's Business Manager) | | | | | |
| Rehearsals: up to 8 for booked performances | per hour | £8 | | | |
| Small hall | | | | | |
| Weekdays between 5:00pm and 10:00pm | per hour | £16 | Chairs | per hour | £4 |
| At all other times | per hour | £19 | Chairs | per hour | £4 |
| As an area for refreshments when hiring the main hall | per performance | £15 | Chairs | per hour | £4 |
| Astroturf mini-pitch/multi-use games area | | | | | |
| Unlit | per hour | £20 | | | |
| With lights | per hour | £25 | | | |
| Sports hall | | | | | |
| Including lighting | per hour | £20 | | | |
| Badminton/table tennis | | | | | |
| Adults | 55 minutes | £6 | | | |
| Juniors (U16) | 55 minutes | £4 | | | |
| Football pitch | | | | | |
| | per match | £30 | | | |
| | 10 match booking | £260 | | | |
| Looe Juniors (Saturdays) | 2012/13 season | £260 | | | |
| Cricket pitch | | | | | |
| | per match | £30 | | | |
| | 10 match booking | £260 | | | |
| Looe Cricket Club | 2012 season | £300 | | | |