

Looe Community Academy

Our ref: HDI/JHO

27 September 2013

Dear Parent/Carer

*A Specialist College
for the Performing
Arts,
Maths and Computing*
Sunrising, East
Looe, Cornwall,
PL13 1NQ

Massed Ensemble Performance at the Royal Albert Hall - Wednesday 13 November 2013

Looe Community Academy School Band has been invited to perform in the Schools Prom at the Royal Albert Hall along with nearly 600 other Cornish musicians. They will be performing a specially composed work by Joe Broughton as part of the Schools Prom 2013. This is an extremely exciting opportunity for our musicians to perform in one of the best concert halls in the world! The event is being organised by the National Music for Youth organisation and Music Cornwall are organising the Cornish part of the project.

Rehearsals are as follows, and students will need to attend all three in order to take part.

Rehearsal One: Saturday 5 October 2013 at Liskeard School and Community College - 2.30-5.30pm. Students will need to make their own travel arrangements for this.

Rehearsal Two: Tuesday 15 October 2013 at Truro School 4.30 - 7.30pm. A coach will be provided for this rehearsal. Students will leave at 2.45pm from lesson 5 and arrive back at school at 8.30 pm. You will need to make arrangements to collect your child.

Dress Rehearsal: Wednesday 6 October 2013 at Truro School - 2.00-8.30 pm. Students will leave school at 12.30pm and arrive back at school at 9.30 pm. You will need to make arrangements to collect your child.

Music for Youth are providing coaches to and from London, travelling up on the day and returning after the event, arriving early in the morning on Thursday 14 October 2013. More details will be available nearer the event.

The total cost for students for travel for rehearsals to Truro and to London will be £25.00. In accordance with current regulations, participation is by voluntary contribution, and clearly if insufficient funds are raised in this manner then the trip will not be able to take place. T-Shirts for the students to wear are being specially produced at no extra cost, and the students will be able to keep them as a memento afterwards. They will wear these with their school black trousers at the performance.

I have managed to secure 16 places on the coach for parents. These will be provided on a first come, first serve basis. The cost of return travel only will be £36.00 but you will need to also buy a ticket for the event. If you wish to attend the event, then tickets are available from the Royal Albert Hall Box Office on 02075898212 or at <http://www.royalalberthall.com/tickets/schoolsprom/default.aspx> and are priced between £5.00 and £28.75



Massed ensemble supporters are entitled to a 10% discount by quoting 13498 when booking.

MFY has a safeguarding and child protection policy created in partnership with the NSPCC. This can be seen at http://www.mfy.org.uk/downloads/2013/mfysafeguarding_v3.pdf

Please complete the attached media consent form by **Friday 4 October 2013** and return, with your parental consent form, giving your permission for your son/daughter to attend all three rehearsals. Payment for the coach will need to be sent to the school by Monday 21 October 2013, but if you wish to pay with the consent form, then that will be fine. Parent places on the coach will be allocated once the fee of £36 has been paid.

Further details of times on the day, etc will be sent at the end of October once I have received details from Music for Youth, the organisers.

Yours faithfully

Miss H Dixon
Head of Music

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Royal Albert Hall project- return slip

Return to student services with consent form and media consent form by Friday 4 October 2013

Name of Student.....Tutor group.....

I have read the letter dated Monday 29 September 2013 and give my permission for the above student to be involved, attending all three rehearsals and the final performance at the Royal Albert Hall.

I understand that I will need to make travel arrangements for the Liskeard Rehearsal on Saturday 5 October 2013.

I enclose £25 for the above student/ I will pay by 21 October 2013
I would like a place on the coach and also enclose £36.00

Signed.....(Parent/Carer) Date.....



Consent Form

Parental Consent Form HEALTH AND EMERGENCIES

September 2013

*** Please tick here to confirm attendance at the London concert on 13 November 2013 ***

Student attending.....

Parent attending (if on coach)

Data Protection Act: The information being collected on this form will only be used for the purpose of Music Cornwall administration of visits and journeys under Department of Education guidelines. The data will not be disclosed to any external sources other than in an emergency, or to the Local Authority, without your written consent.

INFORMATION REQUESTED ON THIS FORM IS FOR USE IN MEDICAL EMERGENCIES SO THAT YOUR DAUGHTER/SON WILL HAVE THE FASTEST EMERGENCY TREATMENT SHOULD IT BE REQUIRED. PLEASE LET TIM BOULTON (For Music Cornwall) KNOW IF THERE ARE ANY CHANGES TO THE INFORMATION DURING THE ACADEMIC YEAR.

1. Details of Visit: Trip to MFY Schools Prom, London, 13 November 2013

2. Name of Participant

3. Address.....

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4. Home phone no.....

5. Date of Birth.....

6. Emergency Address and/or telephone (if different from above)

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7. Personal information: Please give details requested below or personal information which might be relevant.

A. Please tell us if your child, to your knowledge, is in contact with any infectious illness in the three weeks before this trip or any rehearsal/concert.