

Looe Community Academy

Admissions Policy for 2017/18

Introduction

The Governing Body of Looe Community Academy Trust is the Admissions Authority for the Academy as part of the co-ordinated scheme with the Local Authority (LA) and engages in the LA's fair access protocol. Following due consultation in accordance with the School Admission Code of February 2012, the Governing Body has agreed the following Admissions Policy for Academic Year 2017/18.

About us

The Academy is non-selective and non-denominational, delivering inclusive secondary 11-16 education while maintaining a caring, learning community of high quality, where everyone is valued for who they are and what they may become; this often starts even before students join us through our strong educational, sporting, artistic and welfare links with our local primary schools.

We set and maintain high expectations through our commitments to excellence. Our students take pride in their uniform, through which the Academy motto, "Be the best you can be", is enshrined in Cornish - "Bydh gwella gylli" - on the blazer badge.

We welcome all applications, though we do encourage parents and carers to consider travel arrangements and discuss their requirements with the LA's transport team¹ in advance.

You can find out much more about us through our prospectus².

Overriding criteria

All students with a statement of special educational need that names the Academy will be allocated a place, regardless of the number on roll in their year group.

Year 7 co-ordinated admissions intake

There are no tests or entry criteria. All applications must be made through the LA's application process³ using the LA's application form, submitting either on-line or by paper application sent to the LA; the Academy requires no supplementary information and cannot accept application forms or correspondence relating to the Year 7 intake process.

The published admissions number for Year 7 is 122 and if 122 or fewer applications are received, then all applicants will be given a place. If the Academy is oversubscribed, then the Academy's oversubscription criteria will apply.

¹By phone on 0300 1234 101, or by e-mail to schooladmissions@cornwall.gov.uk.

² See details at www.looe.cornwall.sch.uk or phone 01503 262625.

³ See details at www.cornwall.gov.uk/admissions, or phone 0300 1234 101.

Oversubscription criteria

Criteria 1 - Children in public care⁴ and children previously in public care but immediately after became subject to an adoption, residence, or special guardianship order.

Criteria 2 - Children with siblings⁵ who will still be attending the Academy at the time of their admission.

Criteria 3 - Children on the roll, at the time of allocation, at our feeder primary schools:

Duloe C of E VA Junior and Infant School
Looe Primary Academy
Pelynt Primary School
Polperro Community Primary School
Trenode C of E School

If there are more feeder primary school children wanting places than there are places available, Criteria 4 to 7 will be used to decide which of these children should have priority for admission.

If there are still places available after all the feeder primary school children have been allocated places, Criteria 4 to 7 will be used to decide which of the remaining children should have priority for any spare places.

Criteria 4 - Children who live in the Academy's designated area⁶, or whose parents can provide evidence that they will be living in the designated area by the beginning of the autumn term of the 2017/18 Academic Year.

Criteria 5 - Children of staff employed by the Academy:

- a. Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or
- b. The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

Criteria 6 - Children with an unequivocal professional recommendation from a doctor, school medical officer, educational psychologist or education welfare officer that non-placement at the Academy would not be in the best interest of the child and that placement at the Academy is essential. Such recommendations must be made in writing and must give full supporting reasons and will be reviewed by the Admissions Authority. You must submit all relevant written evidence with your application.

Criteria 7 - All other children.

⁴ A 'child in care' is also referred to as a 'looked after child' and is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

⁵ Sibling is defined in these arrangements as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters.

⁶ The LA divides Cornwall into geographical areas served by a secondary school, which may not be the one nearest to the home address. Designated school details can be obtained from the LA on 0300 1234 101 or by entering your postcode at www.cornwall.gov.uk/admissions by following the link 'Find your nearest or designated school'.

If the criteria above leave more children with an equal claim than places available then a tie-breaker will be used based on shortest straight line distance from the Academy's postal address to the student's postal address⁷, as calculated by the Academy's chosen mapping solution⁸. In the case of a tie, selection will be by the drawing of lots, which will be independently verified.

Entry outside of the Year 7 co-ordinated admissions intake

All admissions outside the Year 7 co-ordinated admissions scheme should be made directly to the Academy. In the event of a place being available in the appropriate year group, an offer of a place at the Academy will be made. If no places are available, the child will be refused a place, with parents or carers being notified of their right of appeal and receiving advice from the LA regarding alternative schools.

Waiting list

If the Academy remains over-subscribed in Year 7 after the offer of Year 7 intake places, parents and carers whose applications have been unsuccessful will be able to apply to the Academy, by letter, to be placed on a waiting list.

Similarly, applicants outside of the Year 7 intake process for any oversubscribed year group can also request, by letter, to go on the waiting list for that year group.

Waiting lists will be administered by the Academy's Admissions Committee. An applicant's position on the waiting list will be determined by the Academy's oversubscription criteria, though children who are the subject of a direction by the LA, or who are allocated to the Academy in accordance with the fair access protocol, will take precedence over any child already on the waiting list.

Appeals

All applicants who are refused a place for their child at the Academy will be advised of their right of appeal to an independent appeal panel⁹.

Contact details

Looe Community Academy Trust:

Looe Community Academy Sunrising East Looe PL13 1NQ	01503 262625	www.looe.cornwall.sch.uk
--	--------------	--

Cornwall Council:

School Admissions Team New County Hall Truro TR1 3AY	0300 1234 101	www.cornwall.gov.uk/admissions
---	---------------	--

⁷ The address used should be the address that the child usually lives at and attends school from; further details can be found at www.cornwall.gov.uk/admissions.

⁸ This will either be outsourced to the LA using Cornwall Council's nominated Geographical Information System (currently DataMap) or undertaken by the Academy using Google Maps® advanced distance calculator; the same system will be used for all admissions in 2017/18.

⁹ All appeals will be administered either by the LA or another independent authority on behalf of the Governing Body.