



## **Looe Community Academy**

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Headteacher: Mrs H R Jenkins BSc

Our Ref: HJ/SPA/HWI

16 January 2018

Dear Parent/Carer

Due to the continued absence of a member of the English department, we have reorganised some of our teaching groups to ensure that all students receive high quality lessons from a specialist English teacher.

Students will remain with this teacher for the foreseeable future.

If you have any concerns about these changes, please contact me via reception.

Yours faithfully

**Mrs Palmer**  
**Leader of Learning, English**



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