



Looe Community Academy

Specialising in the Performing Arts,
Maths and Computing
Sunrising, East Looe, Cornwall PL13 1NQ
Telephone: 01503 262625
Fax: 01503 265435
Email: enquiries@looe.cornwall.sch.uk

Headteacher: Mrs H R Jenkins BSc

Our Ref: HJ/HWI

30 April 2015

Dear Parent/Carer

Change to time of lunch

I am writing to let you know that due to examinations, lunchtime will change to 12.25-1.10pm from Tuesday 12 May until Friday 12 June 2015 inclusive.

In addition to this there will also be early lunch on Friday 8 May.

If your son/daughter has a pass to leave the school premises and return home at lunchtime please be aware that they will be home at this time.

There will be no change to the start or end of school, and the buses/taxis will be unaffected.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Heather', with a long horizontal stroke extending to the right.

Mrs Heather Jenkins
Headteacher