



Looe Community Academy

Sunrising, East Looe, Cornwall PL13 1NQ
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Headteacher: Mrs H R Jenkins BSc

Our Ref: HJ/HWI

4 May 2018

Dear Parent/Carer

Change of time for lunch – Monday 14 May until Friday 15 June 2017 inclusive

I am writing to let you know that due to examinations, lunch time will change to 12.25-1.10pm from Monday 14 May until Friday 15 June inclusive.

If your son/daughter has a pass to leave the school premises and return home at lunchtime please be aware that they will be home at this time. There will be no change to the start or end of school, and the buses/taxis will be unaffected.

Yours faithfully

Scott Yalden
Deputy Headteacher