



# Looe Community Academy

Sunrising, East Looe, Cornwall PL13 1NQ  
Telephone: 01503 262625  
Email: [enquiries@looe.cornwall.sch.uk](mailto:enquiries@looe.cornwall.sch.uk)

Headteacher: Mrs H R Jenkins BSc

Our Ref: SPG/JRE

27 February 2017

Dear Parent/Carer

### Visit to WH Bond Ltd - Bond Timber - Tuesday 7 March 2017

As part of National Careers Week we are offering opportunities for students to visit local businesses to see how a workplace operates and to consider the potential careers and skills that could benefit them.

Your child has shown an interest in visiting Bond Timber on Tuesday 7 March 2017, where we will travel from the Academy by minibus, leaving at 9.15am and returning at approximately 11.40am. They should wear normal smart school uniform.

Please could you complete the slip below together with the attached consent form and return them as soon as possible.

If you have any questions, please do not hesitate to contact me by email – [jreynolds@looe.cornwall.sch.uk](mailto:jreynolds@looe.cornwall.sch.uk)

Many thanks for your support.

Yours faithfully

**Mrs J Reynolds**  
**Careers and Alumni**

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*Please return to Student Services*

### Visit to WH Bond Ltd - Bond Timber - Tuesday 7 March 2017

Student's Name ..... Tutor Group .....

- I would like my son/daughter to take part in the workplace visit
- I enclose a completed consent form

Signed ..... Date.....

Print name ..... (Parent/Carer)