

Looe Community Academy
Bulletin - Week 35
Monday 18 June – Friday 22 June 2012

I have strategies for repairing damaged relationships

Seal outcome 49

Seal Outcome reminder that the saying of the week meets the legal collective worship requirements and should be noted & discussed

Commitment for the Week

I will always behave so as to protect the safety, interests and rights of all individuals
in the school

Battle of Waterloo – 18 June 1815

The first Policeman were set up in London in 1829 by Robert Peel

Longest Day 21 June

London Underground opened 22 June 1907

Homework timetable

Odd week

1. Thank you to Mrs Watkins, Mrs Gummow and Mr Damerell for visits to local primary schools as part of the Year 6 to 7 transition process. Mrs Richardson will deliver the Transition Team Building Programme at Seaton Beach this week. The Induction Day for the new Year 7 students will be on 27 June with Parents' Information evening at 7pm.
2. Thank you to Mr Payne and Mr Lees for their ongoing work and support during the network upgrade. Thank you to too staff for their patience whilst we get the new system up and running.
3. Thank you to Mrs Casson who has offered to co-ordinate the new PSHCE programme for implementation from September and to look at the Spiritual, Moral, Social, Cultural provision throughout the school.
4. Year 9 Parents' evening with tutors this Thursday 21st June. Tutors please make appointments with students for parents.
5. Review of Complaints Procedure. Just to remind you that that school has a Complaints Procedure which is on the school website. Most complaints are dealt with satisfactorily at the informal stage and expectation is that the member of staff who receives the complaint must acknowledge receipt of it within 24 hours and deal and close it within 10 working days. If there are issues which come to light which would delay meeting the 10 day closure then good practice at this informal stage would be to provide an update to the complainant to advise them accordingly. (There may be ongoing conversations and meetings beyond this time). If either party wishes to formalise the complaint then it must go to the formal stage and the complainant must use the Complaints Form in the policy. There are very tight deadlines within managing this process which must be adhered to. The formal stage has only been used once in 7 years and must go through the Headteacher in the first instance who will then establish an Investigating Officer. The full policy can be viewed on the school website in the policy document section. **New! All complaints including those at the informal stage must, on day 1 of receipt, be logged with the Headteacher's PA, Mrs Willars** in order that we can make sure our communication procedures are tight and should staff absence occur during the investigation process ensure that we are efficient with our communications to parents. When the matter has been resolved this should also be logged with Mrs Willars together with copies of any correspondence/notes of the actions which have been taken.

6. The removal of the building known as the 'Elliott Hut' at the side of the building will take place on Saturday 23 and Sunday 24 June. Please inform students and users of our facilities of this and stress the importance of them staying away from the area due for health and safety reasons.
7. Good luck to students who are competing in the Cornwall Youth Games on Friday.

Miss Jenkins, Headteacher

Monday 18 June

Mrs Richardson off site, Transition Team Building Programme, Seaton Beach

Miss Wood, off timetable all day to meet with Art Moderator

Mrs Andrews, Local Financial Services Technician on site

8.30-8.40am	Staff Briefing
8.50am	Teaching Assistants meeting with Mr Damerell, Library
8.50am	Tutorials
9.00-10.30am	Geography examination (30), Main Hall, SEN office
9.15am	Mr Keveth meeting Mrs Spencer and Mrs Stammers
10.00am	Miss Jenkins meeting Mr Green and Mrs Andrews
12.25-1.25pm	Senior Leadership meeting
2-10-3.10pm	Senior Leadership meeting
5.30pm	Governing Body Premises and Finance Committee meeting

Tuesday 19 June

Mrs Richardson off site, Year 6 to 7 Transition Team Building Programme, Seaton Beach

Mr Frasle off site

8.30-12.30pm	South East Cornwall Executive and 14-19 Strategy Group meeting, Miss Jenkins Liskeard School and Community College
8.30-8.40am	Staff Briefing
8.50am	Whole school assembly, Mr Damerell, Main Hall
10.00am	Multi agency meeting, Mr Damerell, Bodmin
2.10pm	Miss Jenkins meeting Miss Curtis
2.30-4.30pm	Senior Leadership meeting
3.30pm	Leaders of Year team meeting with tutors
7.00pm	Isles of Scilly Trip Information Evening, Small Hall

Wednesday 20 June

Mrs Richardson off site, Year 6 to 7 Transition Team Building Programme, Seaton Beach

Mr Gallihawk off site, Making Good Maths Lessons Outstanding course, Cardiff

Miss Jenkins off site, Cornwall Association of Secondary Headteachers' Conference, Lanyhdrock

8.30-8.40am	Staff Briefing
8.50-9.25am	Year 10 assembly, PC Hyde 'Drugs and Alcohol Awareness', Small Hall
9.25-10.00am	Year 9 assembly, PC Hyde 'Drugs and Alcohol Awareness', Small Hall
	Tutorials
P1-P5	Mr Saddler in school

9.00-10.00am Additional science examination (58), Biology examination (2), Main Hall, 202
2.10pm Senior Leadership meeting – bulletin

Thursday 21 June

Mrs Richardson off site, Transition Team Building Programme, Seaton Beach
Miss Jenkins and Mrs Willars off site, Cornwall Association of Secondary Headteachers' Conference and PA's Conference, Lanyhdrock

8.30-8.40am Staff Briefing
8.50am Year 10 assembly Mr Damerell, Small Hall
Key Stage 3 tutorials
4.00-7.00pm Year 9 Parents'/Carers' evening - Tutors

Friday 22 June

Early lunch – 12.25-1.10pm

Mrs Richardson off site, Transition Team Building Programme, Seaton Beach
Miss Curtis, Mr Riley, Mr Sheer, Mrs Bennett, Mrs Chapman, Mr Carter and Miss Ovens off site with students, Cornwall Youth Games, Newquay

8.30-8.40am Staff Briefing
8:50am Whole school assembly, Miss Jenkins, Main Hall
10.00am Self evaluation of achievement at Key Stage 3 meeting, Senior Leadership team
11.05am Miss Jenkins meeting Ms Turon
1.30pm Miss Jenkins meeting parent
1.55-2.55pm Science examination (7), Physics examination (87), Science examination (1), Main Hall, SEN office
2.15pm Miss Jenkins meeting Governor Mrs Mordan

Notices

Student login as of Monday 18 June

Students should be registered in the rooms below, where they will be issued with a standard password for their year group. They use their original username and enter the password given. Once they have entered the details they will be asked to change the password to a new character password that only they know (4 character as a minimum but more is better). Year 8 going into 9 will be put through computer rooms on Monday period 5 during Maths lessons. Mr Turpin

Day	Original Year	New Year
Mon	7	8
Wed	10	11
Thursday	9	10

Group	Room
Pen	DT1
Kev	005
Pol	006
TRE	116

Items required

Miss Christensen is in need of spare buttons, figurines, dolls, puppets and/or any spare children's dressing-up clothes. If you have any of these which you no longer need please pass to Mrs Willars.

Advanced Notice of early lunch

- Monday 25 June

Exam and Revision Arrangements 2012 for Year 11

- From Friday 25 May you need to sign in and out on your registers daily in reception
- The Small Hall will be a supervised study base for Year 11 when you are not in exams or other revision classes ; you are expected to be in the Small Hall or with your subject teachers when not in an exam and in school. The school field and outdoor spaces are not designated study zones.
- Please return your books to your subject teacher after the exams
- Smart appearance and good behaviour is expected at all times. Good luck!

	AM	PM
Monday 18 June	09.00 Geography Unit 2 Exam	
Tuesday 19 June	Resistant Materials – all day	Resistant Materials - all day
Wednesday 20 June	09.00 Additional Science Unit 3 exam 09.00 Biology Unit 2 exam	
Thursday 21 June		
Friday 22 June		1.45 Core Science Unit 2 1.45 Physics Unit 1 Exam
Monday 25 June		1.45 Additional Science Unit 2 Exam 1.45 Chemistry Unit 2 Exam
Wednesday 27 June	Resistant Materials	
Thursday 28 June		
Friday 29 June		Prom for class of 2012 arrive from 6.30pm

Room changes

Date	Room in use	Time	Periods	Moved to
Monday 18 June	SEN Office	9.00AM	Reg	
			Per 1	
			Per 2	
Wednesday 20 June	202	9.00AM	Reg	(11KEV/PPI)
			Per 1	FREE
Friday 22 June	SEN Office	1.55PM	Per 4 & 5	

Week commencing 18 June - detentions issued on.

Monday 18 June	will be done on	Wednesday 20 June
Tuesday 19 June	will be done on	Thursday 21 June
Wednesday 20 June	will be done on	Friday 22 June
Thursday 21 June	will be done on	Monday 25 June

Friday 22 June	will be done on	Tuesday 26 June
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Week commencing 25 June - detentions issued on.		
Monday 25 June	will be done on	Wednesday 27 June
Tuesday 26 June	will be done on	Thursday 28 June
Wednesday 27 June	will be done on	Friday 29 June
Thursday 28 June	will be done on	Monday 2 July
Friday 29 June	will be done on	Tuesday 3 July

After School Detention Rota Week Commencing 18 June		
Date	Teacher	TA
Monday 18 June	Mrs Hallworth	Mr Carter
Tuesday 19 June	Miss Wood	Miss Ovens
Wednesday 20 June	Mr Pilling	Ms Wilday
Thursday 21 June	Mrs Watkins	Mrs J Jones
Friday 22 June	Mr Hodges	Mrs White

After School Detention Rota Week Commencing 25 June		
Date	Teacher	TA
Monday 25 June	Mrs L Moon	Mrs Bailey
Tuesday 26 June	Ms Wilday	Mr Carter
Wednesday 27 June	Mrs Palmer	Mrs Bailey
Thursday 28 June	Mrs N Moon	Mrs White
Friday 29 June	Mr Riley	Miss Ovens

Please note that it is the responsibility of the member of staff to arrange cover for all duty rotas if they are absent from school

Student Extra Curricular Clubs, Activities and Rehearsals
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Day	Club	Time	Location
Monday	Scaletrix Club, DT3	Lunchtime	DT3
	Astro time for Year 11	Lunchtime	Astro
	Table Tennis (all years)	Lunchtime	Main Hall
	Cricket Nets	Lunchtime	Field
	Ballet Club (all years)	Lunchtime	Dance Studio
	GCSE RE class with Mrs Casson	3.15-4.15pm	205
	GCSE PE revision (Years 10 and 11)	3.30pm	
	Girls Cricket	3.30pm	Field
Tuesday	KS3 Art Club, Art Room	Lunchtime	Art room
	Astro time for Year 10	Lunchtime	Astro
	Chamber ensemble	Lunchtime	Music suite
	Table Tennis (all years)	Lunchtime	Main Hall
	Basketball	Lunchtime	Sports Hall
	Homework Club	Lunchtime	005
	Rounders	3.30pm	Field
	Cricket matches	3.30pm	Field
Wednesday	Astro time for Year 9	Lunchtime	Astro

	Table Tennis (all years) Cricket nets Lower school Drama club Contemporary dance class (all years) GCSE Art Club and G & T KS3 Art Club SPLAT Team meeting GCSE RE class with Mrs Casson School Band Arts Award Textiles class Boys cricket Netball (all years) Rowing Club (all years)	Lunchtime Lunchtime 1.35-2.05pm Lunchtime Lunchtime Lunchtime 3.15-4.15pm 3.30pm 3.30pm 3.30pm 3.30pm 3.30pm	Main Hall Field Drama Studio Dance Studio Art 205 205 Music suite Textiles Field Sports Hall PE
Thursday	Rocket Science Club Astro time for Year 8 Table Tennis (all years) Handball/Dodgeball S-Cool Dance Club Young Engineers Club Homework Club GCSE French Film Club Lower school Drama club Gifted & Talented PE group (KS4) with Mr Mosley Rounders Athletics Club Year 8 girls 'Looking Good, Feeling Good' group	Lunchtime Lunchtime Lunchtime Lunchtime Lunchtime Lunchtime Lunchtime Lunchtime 3.30pm 3.30pm 3.30pm 3.30pm 3.30pm	Lab 3 Astro Main Hall Sports Hall Dance Studio DT3 005 118 Drama Studio PE Field Field 011
Friday	Astro time for Year 7 Table Tennis (all years) Basketball Club Climbing/Fencing Volleyball Resistant Materials Master Class	Lunchtime Lunchtime Lunchtime 3.30pm 3.30pm 3.30pm	Astro Main Hall Sports Hall Sports Hall Sports Hall DT3

Community Diary

Day	Activity	Time	Location
Monday	Archery Club	5.30-7.00pm	Sports Hall
	Zumba	6.00-7.00pm	Main Hall
	Encore Dance Group	6.00-8.00pm	Small Hall
	Karate	7.30-9.00pm	Main Hall
	Ladies Netball	7.00-9.00pm	Sports Hall
	Yoga	7.00-9.00pm	Drama Studio
	Keltique (choir)	7.00-9.00pm	Music Room
Tuesday	Climbing Wall Sessions (all abilities)	6.00-10.00pm	Sports Hall
	Yoga	7.00-9.00pm	Dance Studio
	Football FA Mars Just Play	8.00-10.00pm	Astro
Wednesday	Hip-Hop Dance class (age 4-7)	4.00-5.00pm	Dance Studio
	Encore Dance Group	6.00-9.00pm	Dance Studio
	Hip-Hop Dance class (age 8-10)	5.00-6.00pm	Dance Studio
	Hip-Hop Dance class (boys only all years)	5.00-6.00pm	Dance Studio
	Ladies only casual badminton club	7.00-8.00pm	Sports Hall
	Mens' casual badminton club	8.00-9.00pm	Sports Hall

Thursday	Archery & Target club Climbing Wall Sessions (all abilities) Weight Watchers Looe Valley Singers Table Tennis Club (all abilities)	5.30-7.00pm 7.00-10.00pm 6.00-7.30pm 7.00-8.00pm 7.00-9.00pm	Sports Hall Sports Hall Small Hall Music Room Main Hall
Friday	Climbing Wall Sessions (all abilities) Radio Controlled Helicopter Club Karate (contact David Kirsopp 0788 931 0908) Encore Dance Group	6.00-8.00pm 8.00-9.00pm 7.30-9.30pm 6.00-8.00pm	Sports Hall Main Hall Dance Studio