



Looe Community Academy

Sunrising, East Looe, Cornwall PL13 1NQ
Telephone: 01503 262625
Email: enquiries@looe.cornwall.sch.uk

Headteacher: Mrs H R Jenkins BSc

Our Ref: KWO/HWI

8 November 2016

Dear Parent/Carer

Trip to Truro College – Tuesday 15 November 2016

We are pleased to advise that Truro College have arranged a taster evening on Tuesday 15 November 2016.

The purpose of the trip is to give students an opportunity to look around the college and see what courses are on offer.

Students leave at the end of the school day at 3.10pm and return around 7.15pm (students can contact their parents/carers to give an exact time when this is known). Students travel in a coach provided by Truro College and will be accompanied by staff from Looe Community Academy. A pasty tea will be provided by the College.

If you would like your child to go on this trip, please complete the tear-off slip at the bottom of this letter and the attached copy of the school’s consent form and return both by Friday 11 November 2016.

Yours faithfully

Kelly Wood
Year 11 Leader of Learning

Enc

----- ✂ -----
Trip to Truro College – Tuesday 15 November 2016

Student’s Name Tutor Group

I give permission for my child to attend the trip to Truro College on 15 November 2016. I will arrange for my child to be collected from Looe Community Academy at around 7.15pm (to be confirmed on route via your child).

Signature of parent/carers: _____ Date: _____

Please return to Miss Wood