



Looe Community School

A Specialist College for the Performing Arts,
Maths and Computing

Sunrising, East Looe, Cornwall, PL13 1NQ

Tel: 01503 262625 • Fax: 01503 265435

Email: enquiries@looe.cornwall.sch.uk

Headteacher: Miss H.R. Jenkins BSc

Our Ref: HJ/HWI

21 July 2011

Dear Parent/Carer

Summer Term News

As the end of the school year approaches I would like to thank all of you who have supported us through another busy year, but above all would like to pay tribute and thank my Senior Deputy Mr Tom Saddler who is retiring following 39 dedicated years of service to education.

Many of you will know Mr Saddler very well, indeed he may well have taught you! He joined Looe Community School 29 years ago as Teacher of RE, was quickly promoted to Head of RE and then became Deputy Headteacher in 1995. We are, as a school and community, hugely appreciative of all that he has done during this time. His caring and inclusive approach, whilst maintaining firm and fair boundaries has been a consistent strength. Long before we became a Performing Arts College, our community has been fortunate to benefit from Mr Saddler's talents as singer and compere for 'free' assemblies and the ever popular traditional Christmas show, where Father Christmas always makes an appearance! He has instilled in many the importance of community work and active citizenship through charity fundraising and his work with the Friends of Looe Community School.

We wish Mr Saddler a long and happy retirement, but look forward to him continuing to support us in the future.

Mr Hall, Teacher of Music will be leaving us at the end of this term to take up a new full time teaching position in Norton Hill School, Bath. I would like to thank him for his contribution to the school and we wish him well for the future.

Commitment to Excellence and Raising Achievement

As part of our drive towards raising achievement we have reviewed our school practice and systems to reflect our commitment to excellence and encourage students to "be the best you can be". These changes are summarised in the enclosed booklet, which includes the home school agreement, behaviour policy, school rules, uniform, rewards and sanctions etc. This information will be also printed at the beginning of your child's planner; I hope this copy will be a useful reference copy for you.

At the centre of this is a reworking of our home school agreement. Students, parents' representatives, staff and governors have worked on these commitment statements and I am grateful for their contribution. I will be asking you to continue to work with us by signing this agreement in your child's planner in the new school year.

I would like to draw your attention to some main points which are explained in more detail in the booklet:

Dress Code

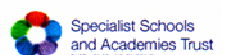
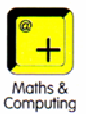
Please encourage a sense of identity and pride in the school by ensuring your child adheres to the school uniform policy in the booklet, in particular please note:

Black, flat heeled sensible shoes with covered heels and toes - not trainers or boots

Smart black tailored trousers - not jeans, cords, leggings, or knee length black skirt

T shirts should not be worn under the school shirt

Jewellery – a watch and one simple, small stud or sleeper in each ear



Homework

General guidance about homework is in the booklet. A full homework schedule will be issued in the new term and will also be on the school website. Last year we introduced a red slip system which we use to indicate to parents that homework is overdue, advising you that a detention after school will be given if the new deadline is missed. Feedback has shown this to be appreciated by parents and staff and students' approach to homework has improved.

Sanctions

These are clearly laid out in the booklet and students refer to them as the S system. When rules are broken, students are given warnings before being issued with an after-school detention 48 hours later. It is their responsibility to inform you of their detention in order that, if necessary, you can arrange transport home for them at 4.10pm. We will also contact you so that you have 24 hours notice.

Mobile phones are allowed in school, though we accept no legal responsibility for them. They must be used in line with school rules and if these are not adhered to, the mobile phone will be confiscated.

School Improvement Priorities 2011/12

This year we will focus on:

- Ensuring students understand the progress they make in lessons
- Pride, presentation and aspiration
- Supporting parents and carers to help them with their child's learning

Communication

Our website is updated regularly with news stories and a weekly bulletin is published at the start of the week which shows what is going on in school. Other useful dates like parents evenings will be added to the school calendar on the website. Contact details of all teachers and governors are also on the website, along with ongoing information, copies of policies, letters or forms etc. Please visit us at www.looe.cornwall.sch.uk.

Please use your child's tutor as the main point of contact, but if you have a more serious concern please bring it to your child's Year Team Leader:

Year 7 Mrs Watkins, Year 8 Miss Gray, Year 9 Mr Riley,
Year 10 Miss Wood, Year 11 Mr Kevern

Mr Damerell, Deputy Headteacher, will be the Special Educational Needs Coordinator and oversee the Pastoral system.

Mr Keveth, Deputy Headteacher, will be the Designated Officer for Child Protection and oversee Curriculum, Examinations and Assessment.

Attendance

Please contact the school on the first morning of your child's absence from school on 01503 265334 or 01503 262625 Option 2 and leave a message. Please send in a note to student services if your child is absent for more than one day explaining the absence unless you have contacted the school on every day of the absence. Requests for holidays will not be approved for students in Years 10 and 11 because of the high number of controlled assessments throughout the year which form part of students' final results.

Term Dates

Autumn Term Monday 5 September 2011 – Thursday 15 December 2011
(Half Term) Monday 24 October 2011 – Friday 28 October 2011

Spring Term Tuesday 3 January 2012 – Friday 30 March 2012
(Half Term) Monday 13 February 2012 – Friday 17 February 2012

Bank Holiday Monday 7 May 2012

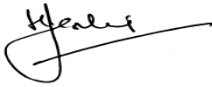
Summer Term Monday 16 April 2012 – Tuesday 24 July 2012
(Half Term) Monday 4 June 2012 to Friday 8 June 2012

Staff Training Days will be held during these term dates when the school will be closed to students. These dates are:

- Monday 5 September 2011
 - Friday 21 October 2011
 - Tuesday 3 January 2012
 - Monday 23 July 2012
- Tuesday 24 July 2012

May I take this opportunity to wish you a happy summer and look forward to seeing your child on Tuesday 6 September.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Heather Jenkins', with a long horizontal flourish extending to the right.

Miss Heather Jenkins
Headteacher