



Looe Community School

*A Specialist College for the Performing Arts,
Maths and Computing*

Sunrising, East Looe, Cornwall, PL13 1NQ

Tel: 01503 262625 • Fax: 01503 265435

Email: enquiries@looe.cornwall.sch.uk

Headteacher: Miss H.R. Jenkins BSc

11 April 2011

Dear Parent/Carer

I am delighted that your child has been offered a place at this school and look forward to working with you over the next five years for your child's benefit.

We will shortly begin the transition arrangements to support you and your child from Year 6 to our school. Key staff involved in the next few weeks will be Mrs Watkins, Learning Leader for Year 7 and our Parent Support Advisors, Judy Richardson and Jo Wilday. Mr Saddler, Senior Deputy Headteacher will also be visiting schools to support students with special educational needs. Staff will be visiting primary schools to get to know your child, organising a team building day to introduce children to each other from our different schools and inviting you to meet with them.

Your child is also invited to spend the day with us at Looe Community School on Wednesday 29th June 2011 at 8.40am. The purpose of this visit is to introduce your child to his or her tutor group peers, and to some of the staff who will be working with them. In addition, it enables each student to have a closer look at the school and the school's routines. Normal primary school uniform should be worn.

Lunch will be available and we suggest your child brings about £2.75 or a packed lunch. Weather permitting, outdoor games and performing arts will be part of the programme, therefore shorts, a T-shirt and suitable footwear should be packed; pens and pencils will also be required. We have arranged with our school buses to bring primary pupils in from the normal village bus stops, and return them at the end of the day when school finishes at 3:10pm. Alternatively, you may prefer to make your own transport arrangements.

I would also like to formally invite you to attend a Parents'/Carers' Induction Evening, also on Wednesday 29th June. My presentation will begin at 7pm in the main hall, your child is also welcome to attend, however I would request that children sit with their parents during the formal presentation. This will be followed by information from my Senior Management Team, an opportunity to meet key staff, to ask questions and a chance to see the school uniform and to place local orders. You will also be given a handbook detailing school procedures and routines.

I have enclosed with this letter a data sheet, service children questionnaire and, for your convenience, a free school meals form. Please return these to Mrs Spencer, Administration Manager, at school. I am aware that some families do not claim free school meals, which they may be entitled to. The Government has announced a pupil premium which means that the school will receive in excess of £400 for each child who is eligible for free school meals, even if your child chooses not to take up the free school meal offer. This money will help us to support children with additional resources.

Continued overleaf



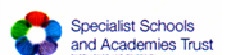
arts colleges



Maths & Computing




CHARTER STANDARD SCHOOLS



I wrote recently that the Governors of the school have voted to consult formally on Looe Community School moving from being a Local Authority maintained school to an Academy. There will be a second public meeting to hear views on Wednesday 27th April at 6pm in the small hall. There is an area on the school website with frequently asked questions. You can also write to or email the school at consultation@looe.cornwall.sch.uk.

We very much look forward to seeing you and your child.

Yours faithfully

A handwritten signature in black ink, appearing to read 'H Jenkins', with a long horizontal stroke extending to the right.

Miss H Jenkins
Headteacher