

Community Group Letting Charges Looe Community School (from 1st April 2011)

Hire of rooms:

Classrooms including Dance, Drama and Music rooms

Session length:

Up to	2 hours	£12 (VAT exempt)	£14.40 (inc VAT) *
	3 hours	£16 (VAT exempt)	£19.20 (inc VAT)*
	4 hours	£20 (VAT exempt)	£24.00 (inc VAT)*

*VAT must be charged if classroom equipment (e.g. tables and chairs) are used.

Hire of Halls:

Main Hall:

Between 5:00pm and 10:00pm weekdays	£20 per hour (VAT exempt)*
At all other times	£23 per hour (VAT exempt)*

Small Hall:

Between 5:00pm and 10:00pm weekdays	£16 per hour (VAT exempt)*
At all other times	£19 per hour (VAT exempt)*

*An additional £5 per hour (including VAT) is charged for the use of chairs.

Hire of the Main Hall for a Single Performance will be charged at £26 per hour* to include the arrangement of up to 200 chairs.

*£21 per hour is for the hire of the hall (VAT exempt), £5 per hour is for the arrangement of chairs (inc VAT).

Hire of the Main Hall for Performances on 2 or more Consecutive Days will be charged at £55 per day*.

*£45 is for the hire of the hall (VAT exempt), £10 is for the arrangement of the chairs (inc VAT).

Hire of the Hall for up to 8 Rehearsals in Connection with Booked Performances will be charged at £8.50 per hour (VAT exempt).

Hire of the Small Hall as an Area for Refreshments when Hiring the Main Hall for a Performance will be charged at £15 per performance in addition to the above charges.

A price for hiring additional staging or the use of the school's lighting or sound systems may be negotiated with the Headteacher. Please contact Trevor Frasle, Site Manager, in the first instance.

Prices including VAT start from:

- Additional staging - £30 per performance.
- Use of the lighting and/or sound systems (to include technical support) - £25 per hour.

Approved by the Governors' Finance Committee - 24th January 2011

Sports Letting Charges **Looe Community School (from 1st April 2011)**

Hire of Astro Mini-Pitch / Multiple Use Games Area:

Unlit £20.00 per hour (inc VAT)*

With lights £25.00 per hour (inc VAT)*

*Block bookings where 10 sessions or more are paid for in advance are exempt of VAT

Hire of Sports Hall:

£20.00 per hour (inc VAT)*

*Block bookings where 10 sessions or more are paid for in advance are exempt of VAT

Badminton/Table Tennis:

Adults £6.00 per 55 minutes (inc VAT)

Juniors (U16) £4.00 per 55 minutes (inc VAT)

Use of school football pitch by Looe Juniors on a Saturday: £300 for 2011/12 season (inc VAT)*

*If this is paid for in advance this booking would be exempt of VAT and would cost £255.32

Hire of Football Pitch at other times:

£30 per match (inc VAT)*

*If ten matches are paid for in advance this would be exempt of VAT and would cost £25.53 per match

Use of school cricket pitch by Looe Cricket Club:

£300 for 2011 season (inc VAT)*

*If this is paid for in advance this booking would be exempt of VAT and would cost £255.32

Special Events:

Prices to hire of the school's facilities for other special events can be negotiated by contacting either Trevor Frasle, Site Manager (01503) 262625, or Stan Minnette, Sports and Community Development Officer (01503) 264665. Prices for special events must in turn be ratified by the Headteacher.